Weekly Meeting Template: 2/2/2021

1. Attendees (Write the name of only the group members who attended this meeting):

Logan Morgan

Noah Beilke

Matt Giannola

Collin Renner

1. Status update (Write what you have discussed in the meeting. Write down clearly if someone was supposed to do something last week but did not do it)

We wrote down questions about the project to ask our professor.

1. Action items (Write the action items for each group members for next week):

None

1. Other minutes (Any outstanding issues, remarks, or anything that need attention)

Spent 30mins writing questions to present to our customer. We also started working on our project file.